

New Application *Please fill in Part 1 to Part 3*

Application for Amendment *Please fill in Part 1 and Part 4 (FES Acknowledgement No: _____)*

Category of Subsidy	<input type="checkbox"/> Academic Activity Participation	<input type="checkbox"/> Others (_____)
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(1) Personal Information of Applicant

Foreign Name		Chinese Name		Sex	
Name of Higher Education Institution in which Applicant Works		Job Category	<input type="checkbox"/> Teaching staff <input type="checkbox"/> Researcher <input type="checkbox"/> Administrative staff also serving as adjunct (<input type="checkbox"/> Teaching staff <input type="checkbox"/> Researcher)		
Title					
Years of Teaching		Faculty		Academic Field	
E-mail		Contact Number		Fax	
Contact Person			Phone Number of Contact Person		

(2) Basic Information of Application Project

Academic Activity Participation

Name of Activity _____

Location of Activity _____

Organisers _____

Travel Date _____ **Date of Activity** _____

Paper Topic _____

Items for Applying for Subsidy (Can choose more than one)

Plane ticket Accommodation Application Fee Registration fee Other (Please specify): _____

Others

Project Applying for Subsidy	Background Information and Expected Achievements	
	Attachment	<input type="checkbox"/> Information of the paper submission <input type="checkbox"/> Other (Please specify) _____

(3) Budget for Application Project						
Items Applying for Subsidy	Item of Expected Expenses			Estimated Expenditure Amount (MOP)		
	1					
	2					
	3					
	4					
	5					
Total				MOP		
Other Sources of Subsidy	Subsidy Application sent to Organisations below	Status		Approved Item	Subsidy Amount	
		<input type="checkbox"/> Approved	<input type="checkbox"/> Processing			
		<input type="checkbox"/> Approved	<input type="checkbox"/> Processing			
		<input type="checkbox"/> Approved	<input type="checkbox"/> Processing			

Note: 1. Please provide price reference documents /quotation for all expenditure items (Please sort in order to facilitate checking).

2. If there not enough space to fill in all items in application form, please attach supplementary sheet.

(4) Application for Amendment				
<input type="checkbox"/> Activity Amendment			<input type="checkbox"/> Activity Cancellation	
Original Arrangement				Reason
Reason				
Amended Arrangement				

[Personal Information Collection Statement]

Applicant shall complete all required information in application form as application may not be processed due to missing information. Higher Education Fund will deal with all collected information in confidentiality based on Macao Personal Data Protection Act and relevant instructions of FES.

Declaration: I declare that all information given in this application is true and will bear all legal liability for providing false information.

Date _____ / _____ / _____
Year Month Day

_____ **Signature of Applicant** _____ **Stamp of Higher Education Institution**